

KL7AA

Anchorage ARC VEC
21440 Falling Water Circle
Eagle River, Alaska, 99577

VOLUNTEER EXAMINER APPLICATION FORM

(print clearly and neatly – answer ALL questions)

NAME: _____ CALL: _____
 First middle Last

MAILING ADDRESS (line 1) _____

MAILING ADDRESS (line 2) _____

CITY: _____ STATE: _____ ZIP: _____ +4 _____

PHONES

HOME: _____ MOBILE: _____ WORK: _____

E-MAIL ADDRESS: _____

LICENSE CLASS: _____ EXPIRATION DATE: _____

Has your license ever been revoked or suspended? _____

Are you certified by any other VEC? (Give name) _____

Have you ever been discredited by another VEC? _____

CERTIFICATION

1. I agree to comply with the FCC rules, and all terms and conditions set forth in the VEC manual
2. I agree to comply with the examination procedures set forth by the Anchorage ARC VEC
3. I understand this accreditation is only valid in the State of Alaska for the Anchorage ARC VEC
4. I am at least 18 years of age
5. I agree to indemnify and hold harmless the Anchorage Amateur Radio Club, Inc., and its agents, for any action which it may take on my VE accreditation application, or in the event that my accreditation is withdrawn at a later date, regardless of cause, reasons, or circumstances.
6. I understand that violation of the FCC rules or willful non-compliance with the VEC will result in the loss of my VE accreditation, and could result in loss of my Amateur Radio operator and station license

By my signature below, I certify that I have read and understand these requirements, and that all statements I have made herein are true.

Signature of applicant

Date

Approved by

Date

To applicant: The status of any Anchorage ARC certified volunteer examiner may be checked at any time by going to the Anchorage ARC website, and selecting the page that lists active volunteer examiners. New applicants should expect to see their name listed within 30 days of filing their application. Anchorage ARC VEC does not issue individual VE identification cards. To check status, go to: <http://www.kl7aa.net/VEC/velist1.html>

Anchorage Amateur Radio Club Volunteer Examiner Coordinator

Volunteer Examiner Qualification Exam

This document presents a series of 25 questions directed to licensed amateur radio operators who are interested in becoming a volunteer examiner affiliated with the Anchorage Amateur Radio Club (AARC) volunteer examiner (VE) program. Prospective applicants must score at or above the 85th percentile on these questions to be accepted as a volunteer examiner. All missed questions will be reviewed with the applicant prior to accreditation.

The purpose of this exam is to make sure Volunteer Examiners are generally familiar with the requirements of the program. Print a copy of this form, then circle the answer you think is most correct. Each question is accompanied by a citation that lists the FCC rule that covers that particular question. The rule citations appear like this: **[97.509(b)(3)(i)]**. This would translate to: FCC Rules, Part 97 Section 509, subparagraph "b", subparagraph "3", subparagraph "i". Some questions refer to specific Anchorage VEC procedures.

The complete list of FCC part 97 rules may be found here: [**http://tinyurl.com/cb65w4p**](http://tinyurl.com/cb65w4p)

Type in the URL exactly as shown above, with all punctuation included.

Some VE procedures are not found in the FCC rules. These additional procedures are specific to the Anchorage VEC, and can be found in the VE manual or on the VEC web site. Look here:

[**http://kl7aa.net/vec/volunteer-examination-program-quick-start-guide**](http://kl7aa.net/vec/volunteer-examination-program-quick-start-guide)

Attach this completed form, with your answers circled, to the main VE application form, and mail it to the address below:

**Anchorage VEC
Attn: Kent Petty, VEC Chairman
21440 Falling Water Circle
Eagle River, AK, 99577**

Volunteer Examiner qualification examination. Circle the answer you think is the most correct, and submit this form (with the answers circled) together with the main VE application form.

Name: _____

Call Sign: _____

License class: _____

(1)

What license examinations may you administer when you are an accredited VE holding a General Class operator license? [97.509(b)(3)(i)]

- A. General and Technician**
- B. General only**
- C. Technician only**
- D. Extra, General and Technician**

(2)

Which of the following are requirements for administering a Technician Class operator examination? [97.509(a)(b)]

- A. At least three VEC-accredited General Class or higher VEs must be present**
- B. At least two VEC-accredited General Class or higher VEs must be present**
- C. At least two General Class or higher VEs must be present, but only one need be VEC accredited**
- D. At least three VEs of Technician Class or higher must be present**

(3)

Which of the following is sufficient for you to be administering a VE for a Technician Class operator license examination? [97.509(b)(3)(i)]

- A. Notification to the FCC that you want to give an examination**
- B. Receipt of a CSCE for General class**
- C. Possession of properly obtained telegraphy and written examinations**
- D. A FCC General class or higher license and VEC accreditation**

(4)

What is the significance of a special identifier such as "AE" following a call sign? [97.119(f)(2)]

- A. It signifies a recently upgraded licensee operating with his or her new privileges but before the upgrade has been posted to the ULS database**
- B. These identifiers must be used by foreign nationals at all times when operating within U.S. territory using Extra Class band segments**
- C. It is used to indicate the station has been restricted to specific frequencies by FCC administrative action**
- D. It is used to indicate that the license has expired, but that the operator may continue to operate pending renewal if the application has been properly filed**

(5)

What document must be issued to a person who passes an exam element? [97.509(i)]

- A. FCC form 605**
- B. CSCE**
- C. CCSA**
- D. NCVEC form 605**

(6)

How long is a Certificate of Successful Completion of Examination (CSCE) valid for exam element credit? [97.3(a) (15)]

- A. 30 days**
- B. 180 days**
- C. 365 days**
- D. For as long as the license holders license is valid**

(7)

What is the minimum age that one must be to qualify as an accredited Volunteer Examiner? [97.509(b)(2)]

- A. 12 years**
- B. 18 years**
- C. 21 years**
- D. There is no age limit**

(8)

Which of the following criteria must be met for a non-U.S. citizen to be an accredited Volunteer Examiner? [97.509 (b)(3)]

- A. The person must be a resident of the U.S. for a minimum of 5 years**
- B. The person must hold a U.S. amateur radio license of General class or above**
- C. The person's home citizenship must be in ITU 2 region 2**
- D. None of these answers are correct; non-U.S. citizens cannot be volunteer examiners**

(9)

Volunteer Examiners are accredited by what organization? [97.509(b)(1)]

- A. The Federal Communications Commission**
- B. The Universal Licensing System**
- C. A Volunteer Examiner Coordinator**
- D. The Wireless Telecommunications Bureau**

(10)

When may you participate as a VE in administering an amateur radio license examination? [97.509(b)]

- A. Once you have notified the FCC that you want to give an examination**
- B. Once you have a Certificate of Successful Completion of Examination (CSCE) for General class**
- C. Once your General class license appears in the FCC's ULS database**
- D. You must hold at least a General Class license and you must have been accredited as a VE by a volunteer examiner coordinator**

(11)
What is the minimum number of qualified VEs required to administer an Element 4 amateur operator license examination? [97.509(a)]

- A. 5
- B. 2
- C. 4
- D. 3

(12)
Where are the questions for all written US amateur license examinations listed? [97.523]

- A. In FCC Part 97
- B. In a question pool maintained by the FCC
- C. In a question pool maintained by all the VECs
- D. In the appropriate FCC Report and Order

(13)
What is a Volunteer Examiner Coordinator? [97.521]

- A. An organization that has volunteered to administer amateur operator license examinations
- B. A person who has volunteered to prepare amateur operator license examinations
- C. An organization that has entered into an agreement with the FCC to coordinate amateur operator license examinations
- D. The person who has entered into an agreement with the FCC to be the VE session manager

(14)
Which of the following best describes the Volunteer Examiner accreditation process? [97.509, 97.525]

- A. Each General, Advanced and Amateur Extra Class operator is automatically accredited as a VE when his or her license is granted
- B. The amateur operator applying must pass a VE examination administered by the FCC Enforcement Bureau
- C. The prospective VE obtains accreditation from the FCC
- D. The procedure by which a VEC confirms that the VE applicant meets FCC requirements to serve as an examiner

(15)
What is the minimum passing score on amateur operator license examinations? [97.503]

- A. Minimum passing score of 70%
- B. Minimum passing score of 74%
- C. Minimum passing score of 77%
- D. Minimum passing score of 80%

(16)
Who is responsible for the proper conduct and necessary supervision during an amateur operator license examination session? [97.509(c)]

- A. The VEC coordinating the session
- B. The FCC
- C. Each administering VE
- D. The VE session manager

(17)

What should a VE do if a candidate fails to comply with the examiner's instructions during an amateur operator license examination? [97.509(c)]

- A. Warn the candidate that continued failure to comply will result in termination of the examination**
- B. Immediately terminate the candidate's examination**
- C. Allow the candidate to complete the examination, but invalidate the results**
- D. Immediately terminate everyone's examination and close the session**

(18)

To which of the following examinees may a VE not administer an examination? [97.509(d)]

- A. Employees of the VE**
- B. Friends of the VE**
- C. Relatives of the VE as listed in the FCC rules**
- D. A person not a U.S. citizen**

(19)

What may be the penalty for a VE who fraudulently administers or certifies an examination? [97.509(e)]

- A. Revocation of the VE's amateur station license grant and the suspension of the VE's amateur operator license grant**
- B. A fine of up to \$1000 per occurrence**
- C. A sentence of up to one year in prison**
- D. All of these choices are correct**

(20)

What must the administering VEs do after the administration of a successful examination for an amateur operator license? [97.509(m)]

- A. They must collect and send the documents to the NCVEC for grading**
- B. They must collect and submit the documents to the coordinating VEC for grading**
- C. They must submit the application document to the coordinating VEC according to the coordinating VEC instructions**
- D. They must collect and send the documents to the FCC according to instructions**

(21)

What must the VE team do if an examinee scores a passing grade on all examination elements needed for a license upgrade or new license? [97.509(h)(i)]

- A. Photocopy all examination documents and forward them to the FCC for processing**
- B. Three VEs must certify that the examinee is qualified for the license grant and that they have complied with the administering VE requirements**
- C. Issue the examinee the new or upgraded license**
- D. All these choices are correct**

(22)

What must the VE team do with the application form (NCVEC form 605) if the examinee does not pass the exam? [97.509(j)]

- A. Return the form 605 to the examinee**
- B. Maintain the application form with the VEC's records**
- C. Send the application form to the FCC and inform the FCC of the grade**
- D. Destroy the application form**

(23)

For which types of out-of-pocket expenses do the Part 97 rules state that VEs and VECs may be reimbursed? [97.527]

- A. Preparing, processing, administering and coordinating an examination for an amateur radio license**
- B. Teaching an amateur operator license examination preparation course**
- C. Providing amateur operator license examination preparation training materials**
- D. All of these choices are correct**

(24)

Where can you find a list of Volunteer Examiners accredited by the Anchorage VEC? [VE manual]

- A. On a list maintained by the FCC**
- B. On the Anchorage VEC web-site**
- C. In any copy of the Anchorage Amateur Radio Club newsletter**
- D. On a list maintained by the Municipality of Anchorage**

(25)

Why is an applicant for a new Amateur Radio license required to provide a Social Security Number (SSN) or FRN (Federal Registration Number) with his or her application for a new or upgraded license? [VE manual]

- A. It is required to prove that the applicant is a U.S. citizen**
- B. It is required as part of the Debt Collection Improvement Act of 1996**
- C. It is required to prove the applicant has registered with the Selective Service System**
- D. This is incorrect; A SSN or FRN is not required for FCC licensing**